WFNR POLICY DOCUMENT
CONGRESS ENDORSEMENT

Introduction

WFNR is devoted to the advancement of science and services in neurorehabilitation worldwide. WFNR welcomes the organisation of meetings on all topics in the field and is happy to offer endorsement or to assist with to such meetings.

In order to ensure that WFNR and Local Organising Committees enter into supportive arrangements in a consistent and ethical way, and that such arrangements are accountable and transparent, this document sets out WFNR policy, procedures and standards that should be applied when organising a regional meeting for which endorsement of WFNR is requested.

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Regions

With regard to representation in WFNR, responsibility for deciding on the name and encompassed territory of each region resides solely with WFNR.

Who can apply?

WFNR is able to offer endorsement to regional neurorehabilitation-related meetings in any part of the world.
Criteria for Applications

The organisers of each regional meeting must fulfil the following criteria:

- A proposed, preliminary programme must be submitted to the WFNR Executive Committee for consideration. A decision will be given within one month of submission of the request.

- WFNR will be fully involved in creating the scientific programme.

- A member of WFNR Executive Committee will be an invited member of the Local Organising Committee.

- All WFNR national and regional societies must be informed of the Congress in advance.

- All national societies, institutions and other interested parties within each region must be allowed access to the Congress and given the ability to submit abstracts.

- All WFNR members will be entitled to a discounted registration fee.

- Each Congress sponsored by WFNR must display the official WFNR logo on all Congress material.

- WFNR Executive Committee and the Congress Local Organising Committee will negotiate to determine the amount of profit to be received by WFNR. This can, in certain circumstances, be waived.

WFNR Obligations

WFNR will agree to undertake the following:

- Advise on the programme content.

- Provide an officer of the WFNR Executive Committee for involvement in the Local Organising Committee.

- Advertise the meeting on WFNR website and in WFNR newsletter, Update.

- Permit use of WFNR logo.
**WFNR** Executive Committee and the Local Organising Committee will work together to promote a successful regional meeting.